

BIG SPRING SCHOOL DISTRICT

Newville, Pennsylvania

BOARD MEETING AGENDA

MONDAY, FEBRUARY 6, 2012

I. CALL TO ORDER (BIG SPRING HIGH SCHOOL) 8:00 P.M.

II. PLEDGE TO THE FLAG (President Wolf)

III. PRAYER

IV. APPROVAL OF THE JANUARY 16, 2012 REGULAR BOARD MEETING MINUTES, THE JANUARY 16, 2012 COMMITTEE OF THE WHOLE MEETING MINUTES AND THE JANUARY 16, 2012 BUILDING AND PROPERTY MINUTES.

V. STUDENT/STAFF RECOGNITION AND BOARD REPORTS

A) Recognition of Vocational-Technical School Students of the Quarter

Mr. Steven Smith, high school principal, will recognize those Vocational-Technical School students who earned "Student of the Quarter" awards for the second quarter of the 2011-2012 school year.

Grade 10	Brandi Coldsmith	American Studies
Grade 10	Taylor Heilman	Computer Information Systems
Grade 10	Keisha Ickes	Dental Assisting
Grade 10	Andrew Kinch	Diesel Technology
Grade 10	Dakota Smith	American Studies
Grade 12	Brock Bull	Logistics & Warehouse Management
Grade 12	Kody Richmond	Carpentry

B) Recognition of Academic Achievement Awards for the Second Quarter

Mr. Steven Smith will also recognize those students who have earned the academic achievement award for the second quarter for the 2011-2012 school year.

Grade 9	Jordyn Donnelly	99.0
Grade 10	Kayla Dupert	97.8
Grade 11	Colby Ott	98.2
Grade 12	Samantha Burke	97.7

Student Representatives to the Board Report – Wade Reichelderfer/Sammi Burke

VII. PAYMENT OF BILLS

General Fund	\$ 1,144,181.18
Cafeteria Fund	\$ 93,465.89
Miscellaneous Fund	\$ 19,780.54
Capital Projects	\$ 32,413.45
Total	\$ 1,289,841.06

VIII. READING OF CORRESPONDENCE

IX. RECOGNITION OF VISITORS

X. PUBLIC COMMENT PERIOD

XI. STRUCTURED PUBLIC COMMENT PERIOD

XII. OLD BUSINESS

XIII. NEW BUSINESS

A. PERSONNEL CONCERNS

(ACTION ITEM)

- 1) **Mrs. Judy Breneman** has submitted her letter of resignation as a committee member of the Professional Development and Wellness Committee, effectively immediately.

A copy of Mrs. Breneman's letter is included with the agenda.

The administration recommends that the Board of School Directors accept Mrs. Breneman's resignation as a committee member of the Professional Development and Wellness Committee, effective immediately.

(ACTION ITEM)

- 2) **Mr. Matthew Engleman** has submitted his letter of resignation as Assistant Junior Varsity Baseball Coach, effective immediately.

A copy of Mr. Engleman's letter is included with the agenda.

The administration recommends that the Board of School Directors accept Mr. Engleman's resignation as Assistant Junior Varsity Baseball Coach, effective immediately.

(ACTION ITEM)

- 3) **Mrs. Susan Lyons**, Middle School Gifted Support Teacher has submitted her letter of resignation for the purpose of retirement, effective the conclusion of the 2011-2012 school year. Mrs. Lyons' severance allowance has been calculated and submitted to the Board for approval at this time.

As per the following calculations, Mrs. Lyons is entitled to a severance allowance in the amount of \$5,425.00, under option #1.

Option #1:

25 years of service X \$217.00 = \$5,425.00
(14,500.00 maximum)

Option #2:

58 unused sick leave days X \$68.00 = \$3,944.00
(\$14,500.00 maximum)

The administration recommends that the Board of School Directors accept Mrs. Lyons' letter of resignation for the purpose of retirement and her severance allowance of \$5,425.00 as presented.

A) PERSONNEL CONCERNS (...continued)**4) Additional Per Diem Substitute Teachers****(ACTION ITEM)****Christopher Williamson Psychology/Sports Management**

The administration recommends that the Board of School Directors approve the additions listed to the 2011-2012 per diem substitute teacher list as presented.

(ACTION ITEM)**5) Mrs. Karen Showaker, Middle School Family and Consumer Science Teacher is requesting six days leave without pay, retroactive to January 12, 13, 17, 18, 19, 20, 2012.**

Section 3.09 of the contract between the Big Spring Education Association and the Big Spring School District provides that "The Board may grant leave without pay to an employee who requests prior approval for such leave."

The administration recommends that the Board of School Directors approve Mrs. Showaker's request for six days leave without pay as presented.

6) Request for Medical Leave of Absence**(ACTION ITEM)**

Mrs. Karen Showaker, Middle School Family and Consumer Science Teacher, is requesting a medical leave of absence from January 23, 2012 to February 6, 2012. Medical leaves are governed according to Sections 1166-1171 of the Pennsylvania School Code of 1949, as amended.

The administration recommends that the Board of School Directors approve Mrs. Showaker's request for a medical leave of absence as presented.

7) Request for Medical Leave of Absence**(ACTION ITEM)**

Mrs. Sherri Webber-Mains, High School Guidance Counselor, is requesting a medical leave of absence, retroactive to January 30, 2012 to March 13, 2012. Medical leaves are governed according to Sections 1166-1171 of the Pennsylvania School Code of 1949, as amended.

The administration recommends that the Board of School Directors approve Mrs. Webber Mains' request for a medical leave of absence as presented.

A) PERSONNEL CONCERNS (...continued)

(ACTION ITEM)

- 8) **Mrs. Susan Lyons**, Middle School Gifted Support Teacher is requesting three days leave without pay, for May 23, 24 & 25, 2012.

Section 3.09 of the contract between the Big Spring Education Association and the Big Spring School District provides that "The Board may grant leave without pay to an employee who requests prior approval for such leave."

The administration recommends that the Board of School Directors approve Mrs. Lyons' request for three days leave without pay as presented.

(ACTION ITEM)

- 9) **Suzanne Brett** Long-Term Substitute High School English Teacher
Carlisle, PA 17015 (replacing Mrs. Pagze who will be on child-rearing leave of absence)

Education:

Point Park University – Secondary English 7-12 (Bachelor's Degree)

Experience:

Bethlehem Catholic High School – English Teacher
Easton Area High School – English Teacher

The administration recommends that the Board of School Directors appoint Ms. Brett to serve as a Long-Term Substitute English Teacher at the High School, effective approximately March 21, 2012 through approximately May 11, 2012, replacing Mrs. Pagze who will be on child-rearing leave of absence. Ms. Brett's compensation for this position should be established at Bachelor's, step 9 \$50,844.00, prorated, based on the current contract between the Big Spring Education Association and the Big Spring School District.

(ACTION ITEM)

- 10) **Constance Werner** Long-Term Substitute High School Counselor
Mechanicsburg, PA 1705 (replacing Sherri Webber-Mains who is on medical leave of absence)

Education:

Millersville University– Mathematics (Bachelor's Degree)
Shippensburg University – Counseling (Master's Degree)

Experience:

Big Spring School District – Long-Term High School Guidance Counselor

Good Hope Middle School – Counseled students
Mechanicsburg Middle School – Counseled students
Cedar Cliff High School - Counseling

The administration recommends that the Board of School Directors appoint Ms. Werner to serve as High School Guidance Counselor, retroactive to January 30, 2012 through March 13, 2012. Ms. Werner's compensation for this position should be established at Master's, Step \$47,199.00 based on the current contract between the Big Spring Education Association and the Big Spring School District.

A) PERSONNEL CONCERNS (...continued)

11) Coaching Appointment**(ACTION ITEM)**

Mr. Jay Hockenbroch, Athletic Director would like to recommend the individual listed as the Golf Team Head Coach for the fall of the 2012-2013 school year.

Doug Lautsbaugh

The administration recommends that the Board of School Directors approve the coaching appointment of the individual listed for the fall of the 2012-2013 school year.

(ACTION ITEM)**12) Carrie Gutshall**

Newville, PA 17241

Long-Term Substitute Grade Three Teacher

(replacing Sara Vanderheijden who will be on child-rearing leave)

Education:

Shippensburg University – Elementary Education (Bachelor's Degree)

Experience:

Big Spring School District – Substitute Teacher

The administration recommends that the Board of School Directors appoint Mrs. Gutshall to serve as a Long-Term Substitute Grade Three Teacher at Oak Flat Elementary School beginning approximately February 18, 2012 through approximately April 10, 2012, replacing Mrs. Vanderheijden who will be on child-rearing leave of absence. Mrs. Gutshall's compensation for this position should be established at Bachelor's, Step 1, \$41,551.00, prorated, based on the current contract between the Big Spring Education Association and the Big Spring School District.

(ACTION ITEM)**13) Michelle Dunkelberger**

Newville, PA 17241

Long-Term Substitute District Emotional Support

Itinerant Teacher

(replacing Jennifer Tomasov who will be on child-rearing leave)

Education:

Indiana University of Pennsylvania – Elementary Education (Bachelor's Degree)

Experience:

Carlisle Area School District – Substitute Teacher

The administration recommends that the Board of School Directors appoint Ms. Dunkelberger to serve as a Long-Term Substitute District Emotional Support Itinerant Teacher beginning approximately February 14, 2012 through approximately April 10, 2012, replacing Mrs. Tomasov who will be on child-rearing leave of absence. Ms. Dunkelberger's compensation for this position should be established at Bachelor's, Step 1, \$41,551.00, plus a \$400.00 special education stipend, prorated, based on the current contract between the Big Spring Education Association and the Big Spring School District.

A) PERSONNEL CONCERNS (...continued)

14) Special Education Aide

(ACTION ITEM)

The individual whose name is listed below is recommended to serve as a five hour per day Special Education Aide, replacing Brianna Vandembord.

Fran Stewart

The administration recommends that the Board of School Directors approve the appointment of Fran Stewart as a five hour per day Special Education Aide as presented.

XIII. NEW BUSINESS (. . . .continued)

B) Credit Pay

(ACTION ITEM)

The professional employees whose names are listed below have successfully completed graduate work and is entitled to the specified amount in accordance with the negotiated contract.

Jason Shover	\$ 1,236.00
Michael Spears	\$ 2,472.00
Marshall Policicchio	\$ 1,161.00
Sara Vanderheijden	\$ 981.00
Tracey Feldbauer	\$ 1,236.00
Leslie Lynch	\$ <u>720.00</u>
Total	\$ 7,806.00

The administration recommends that the Board of School Directors authorize reimbursement for graduate credits as outlined above and as provided in the current contract between the Big Spring Education Association and the Big Spring School District.

C) Tuition Exemption Student

(ACTION ITEM)

The current Collective Bargaining Agreement provides non-resident teachers the opportunity to choose to send their children to the Big Spring School District free of tuition. Based on Article 9.08 Non-Resident Student Tuition, the administration recommends granting tuition exemption to the student listed for the remainder of the 2011-2012 school year.

Andrea Schutt High School

XIII. NEW BUSINESS (. . .continued)**D) Participation in the Capital Area Wide Network (WAN)****(ACTION ITEM)**

The Capital Area Intermediate Unit currently provides a technology regional wide area network (WAN) for Big Spring and other school districts throughout the CAIU. The current WAN and Internet consortium contract is in full effect until June 30, 2014. In effort to reduce costs and meet demand for more bandwidth, the consortium bid early to see if they could obtain increased bandwidth at a reasonable price. The CAIU has obtained pricing which is less than the current 2011-2012 pricing structure.

The administration recommended that the Board of School Directors renew the District's contract to participate in the Capital Area Wide Area Network. The renewal will take effect July 1, 2012 through June 30, 2017 which will encompass a five-year period.

E) Proposed 2012-2013 School District Calendar**(ACTION ITEM)**

The administration drafted a proposed school district calendar for the 2012-2013 school year, and copies of the proposed calendar were provided to the Board of School Directors at the January 16, 2012 board meeting.

Additional copies have been included with the agenda.

The administration recommends that the Board of School Directors approve the proposed 2012-2013 school district calendar as presented.

(ACTION ITEM)**F) Cumberland Perry Area Vocational Technical School General Fund Budget Proposal**

The Cumberland Perry Area Vocational Technical School has developed a General Fund Budget Proposal for the 2012-2013 school year. The proposed budget reflects a 1.04% decrease for the 2012-2013 school year. The dollar value of this decrease for Big Spring School District is \$7,360.00

The General Fund Budget Proposal for the 2012-2013 school year was presented at the January 16, 2012 board meeting as a information item.

The administration recommends that the Board of School Directors approve the proposed 2012-2013 CPAVTS budget as presented.

XIII. NEW BUSINESS (. . .continued)**G) Improving Youth Nutrition and Activity in Schools Grant****(ACTION ITEM)**

Mr. Kevin Roberts, Director of Curriculum/Instruction and Educational Technology, requests permission to include the Improving Youth Nutrition and Activity in Schools Grant awarded to Big Spring School District in the amount of \$33,582.00 into the 2011-2012 general fund budget and to establish the necessary accounts. Information is included with the agenda.

The administration recommends that the Board of School Directors authorize the inclusion of the grant listed into the 2011-2012 budget and directs the administration to establish accounts for the grant listed in the amount of \$33,582.00

H) Pre-K Counts Partnership**(ACTION ITEM)**

Mr. Kevin Roberts, Director of Curriculum/Instruction and Educational Technology, requests permission to move forward with a grant opportunity to partner with Shippensburg University to pursue Pre-K Counts funding and potentially establish two classes within the Big Spring School District operated and directed by Shippensburg University Head Start.

The administration recommends that the Board of School Directors authorize the application to pursue a partnership between the Big Spring School District and Shippensburg University to pursue Pre-K Counts funding with the potential of establishing two classes within the Big Spring School District.

I) Case D of 2011-2012**(ACTION ITEM)**

The parents of the student in Case D of the 2011-2012 school year waived their right to a formal student discipline hearing before the Board of School Directors.

The administration recommends that the Board of School Directors exclude the student in Case D of the 2011-2012 school year for a period of forty-five (45) days. The student will be placed in an Alternative Placement during these forty-five (45) days. During the period of exclusion, the student is not permitted on school property at any time for any reason.

J) Case E of 2011-2012**(ACTION ITEM)**

The parents of the student in Case E of 2011-2012 school year waived their right to a formal student discipline hearing before the Board of School Directors.

The administration recommends that the Board of School Directors exclude the student in Case E of the 2011-2012 school year for a period of one (1) year. The student's status will be reviewed by administration at the end of the 2011-2012 school year to determine a possible return to the High School. The student will be placed in an Alternative Placement during the period of the expulsion. During the period of exclusion, the student is not permitted on school property at any time for any reason.

XIII. NEW BUSINESS (. . .continued)

K) Tenure Status

(INFORMATION ITEM)

The following professional employee has completed the required years of service as temporary professional employee and has earned tenure based on his satisfactory performance.

Nicholas Losiewski Middle School Social Studies Teacher

Additional information regarding the professional employee has been prepared by Dr. Linda Wilson, Middle School Principal.

(INFORMATION ITEM)

L) Updated Compensated Professional Leave and Classroom Occupational Exchange Leave Policy #438.1

Administration has submitted an updated Compensated Professional Leave and Classroom Occupational Exchange Leave Policy #438.1 and a copy of the policy is included with the agenda.

The updated Compensated Professional Leave and Classroom Occupational Exchange Leave Policy #438.1 will be an Action Item on the February 20, 2012 School Board Agenda.

(INFORMATION ITEM)

M) 2012-2013 Capital Area Intermediate Unit General Operating Budget

A summary of the Capital Area Intermediate Unit General Operating Budget for 2012-2013 is included in the agenda. The budget reflects no change for the 2012-2013 school year. The Capital Area Intermediate Unit General Operating Budget will be an action item on the next Board Agenda.

XIV. FUTURE BOARD AGENDA ITEM

XV. COMMITTEE REPORTS

- A) District Improvement Committee – Mr. Norris/Mr. McCrea
- B) Athletic Committee – Mr. Swanson
- C) Vocational-Technical School – Mr. Wolf/Mr. Piper
- D) Buildings and Property Committee – Mr. Barrick
- E) Finance Committee – Mr. Blasco
- F) South Central Trust – Mr. Blasco
- G) Capital Area Intermediate Unit – Mr. Wolf
- H) Tax Collection Committee (TCC) – Mr. Wolf

XVI. SUPERINTENDENT’S REPORT

XVII. BUSINESS FROM THE FLOOR

XVIII. PUBLIC COMMENT REGARDING FUTURE BOARD AGENDA ITEMS

XIX. ADJOURNMENT

Meeting adjourned _____ P.M.

NEXT SCHEDULED BOARD MEETING: Monday, February 20, 2012